



**Pensford Primary School**, Pensford, Bristol BS39 4AA  
Telephone: 01761 490470  
Pensford\_Office@pensfordschool.org  
Web site: [www.pensford.bathnes.sch.uk](http://www.pensford.bathnes.sch.uk)  
Headteacher Mr Warrick Barton BSc (Hons), PGCE



Tuesday, 30<sup>th</sup> August 2022

Dear Parents and Carers

### **Welcome back to Pensford 2022-23!**

I hope that you have had a good time over the last 6 weeks or so, and that your children have too. Hopefully they are all looking forward to coming back to school in their new year groups or – for Reception – to starting at Pensford for the first time. Of course, for some children, the change from holidays to term time can be a little challenging. So we are looking forward to supporting your child in getting back into the school routines and enjoying learning and playing with their friends.

I thought it might be useful to remind everyone of a few things as we approach the start of term, as one or two memories might be a bit rusty after the summer break!

#### **Times of the school day**

**7:30am** Breakfast Club opens – If you haven't already, please [book here](#) if your child will be attending in the first week. There is a lower price from 8:00am and it's just £2 (without breakfast) for dropping off at 8:30am. (Children mustn't be left unsupervised in the playground before 8:45am.)

**8:45am** The doors open for children to come in to school.

- New Reception parents – Your child will come in to school via the door right at the front of the school, just at the bottom of the steps.
- New Year 1 parents – don't forget to drop your child at the Dragonfly door and not the Duckling one!
- New Year 3 parents – please say goodbye to your child in the front playground and they will then walk round to the back door for Otter class. Staff will be around to see them in.
- New Year 5 parents – don't forget your child will be going up the steps into Kingfisher class!

**8:55am** All children should be in their classrooms for registration. School dinners are NOT booked in advance – children simply tell their teacher which dinner choice they are having, or whether they are having a packed lunch, at registration. You may want to share the menu with your child, which you can find [here](#). The dates are at the top of each column on the 3-week menu. Perhaps confusingly, we will be starting on the **Week 2** menu!

- New Year 3 parents – please remember that unless your child has qualified for income-related free school meals, school lunches will now need to be paid for via Parent Pay. (They are free for all children in Reception, Year 1 and Year 2). The current price is still £2.75. Please keep your Parent Pay account for school meals in credit from the end of week 1.
- If anyone (including Duckling and Dragonfly parents) would like to check if their child could qualify for free meals **and other Pupil-Premium-related benefits**, please do so on the bottom half of our school meals page [here](#).

**9:05am** Any children who arrive after this time will have absence recorded as “unauthorised”. If you know your child will need to be absent on a particular day (eg due to a medical appointment) please complete [this form](#) as soon as you know of the appointment. If your child is too unwell to attend school then please contact the office on 01761 490470 or using [pensford\\_office@pensfordschool.org](mailto:pensford_office@pensfordschool.org) before 8:30am.



Email:[office@thepartnershiptrust.com](mailto:office@thepartnershiptrust.com) Web:[www.thepartnershiptrust.co.uk](http://www.thepartnershiptrust.co.uk)  
Chief Executive Officer: Mrs Emily Massey

The Partnership Trust is a charitable company limited by guarantee registered in England and Wales under No. 07728112  
VAT Registration No. 371 6891 66 Registered Office: Fosse Way School, Longfellow Road, Radstock, BA3 3AL



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**3:15-3:20pm** This is the 5-minute window in which children should be collected at the end of the day (unless they are attending an after-school club). You can find out all the information about the after school clubs [here on this letter](#), but please note that children must be booked in for these clubs in advance, using the details on the letter.

- Please remember that if your child is to be collected by anyone not on our list of contacts for them, please ensure that the adult collecting them has the password, *and* that you have informed the school office of this. It's important to tell the office, not the teacher or teaching assistant, as it is not always the class teacher themselves who dismisses the class at the end of the day.

**4:30pm** This is the usual pick-up time from after school clubs, which is from the school playground unless we notify you otherwise. The one exception is tennis club on Fridays, which finishes at 4:15pm and pick up is from the memorial hall.

### **Uniform and PE Kit**

Please remember that children come to school wearing their PE Kit on their PE days. Teachers will let you know which days this will be via Class Dojo but all children should come in uniform on the first day.

Don't forget that we have a FREE uniform swap-shop. If you have good quality, clean uniform that your child has outgrown please do bring it in. We plan to open up the swap shop more regularly this term, most likely on Friday afternoons.

### **What your child needs to bring to school**

Apart from a coat, water bottle and reading record/ book (if they have one already) there is NOTHING else your child should bring to school. All stationery etc is provided. Please don't send your child in with toys or other objects except when it is their turn for show and tell in Duckling or Dragonfly, or if they are bringing something to share in assembly (see below).

### **Celebrating children's achievements**

There is always an open invitation to children to bring in certificates/ medals/ trophies etc that they have achieved away from school. It is lovely to share these with the school on Mondays and Fridays, when I lead our assembly. In particular, perhaps your child completed the Summer Reading Challenge this year, run by the library service, and it would be lovely to see children's medals and certificates for that if they would like to bring them in.

Finally, I'd just like to say that we are very much looking forward to providing a really warm welcome to all our children as they move up into their new year groups. A special welcome, of course, will be extended to our new Reception children. We also can't wait to help settle our new Year 1, Year 3 and Year 5 children into their new classes. I'm sure the Year 2, 4 and 6 children will enjoy helping the younger ones to find their feet!

Very best wishes and I look forward to seeing you all on Monday morning.

Warrick Barton  
(Headteacher)



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