

Safeguarding measures we have in place for COVID-19

Symptoms of Covid-19

Any child or adult displaying symptoms of coronavirus is not permitted to enter the premises. The most important symptoms of COVID-19 are recent onset of any of the following:

- a new continuous cough;
- a high temperature and/or
- a loss of, or change in, your normal sense of taste or smell (anosmia).

If anyone has any of the symptoms above they should self-isolate at home and request a PCR test. Advice on who else may need to isolate can be found [here](#).

Testing positive for COVID-19

In the event of a child or staff member testing positive for COVID-19, the school will take swift action and liaise with the Department for Education and Public Health South West, and their guidance will be followed. Please can parents/carers immediately report a positive COVID-19 test result for a family member or close contact to the school. Again, advice surrounding this will be sought from Public Health South West.

Lateral Flow Tests

All members of staff are currently testing twice a week for asymptomatic cases and we expect this to continue.

Enhanced cleaning

Cleaning of surfaces such as tables, chairs, door handles and so on takes place at two points during each day, as well as additional cleaning of lunch tables between sittings. Staff have been redeployed as necessary in order to ensure that this is done thoroughly across the school.

Doors and ventilation

To increase ventilation within the school, windows will be open to increase ventilation in all spaces. Due to this, it is advised that all children wear additional layers underneath their school jumpers on cold days. The school has been notified that it will be receiving monitors from the DfE so that we can check whether adequate ventilation is in place.

Social distancing and bubbles (Not applicable from September 2021)

~~Staff and children work in 'bubbles'. This ensures that children from the infant part of the school (Duckling and Dragonfly) do not come within 2m of children in Key Stage 2 (Otter and Kingfisher). For the vast majority of the time, children mix with their class only.~~

~~Although social distancing between all individuals across a school day is not possible, the bubble system helps to reduce the risk of any spread across the school.~~

Hand washing

Keeping hands clean is one of the most important ways of preventing the spread of Covid-19. Children and adults will be expected to wash their hands or use sanitiser on entry to school in the morning and at other regular points during the day – break times and lunchtimes for example.

Face masks

School staff will not ordinarily wear face masks during the school day. However, if visitors are in the building, such as professionals supporting children, they may wear masks, as may the school staff meeting those visitors. This is if social distancing is not possible and the visitors are not people who normally meet the staff. Children do not need to wear face coverings at any time.

Parents and carers need not wear face coverings at pick up and drop off times as these unavoidably involve a significant number of people in one place at one time. They are, however, most welcome to do so. They may also request that a staff member wears a face covering if they would like to talk to that staff member.

Drop off and collection arrangements

From September 2021 we will be dropping the staggered start and finish times and re-instating the times that were in place before the pandemic (see below). However, we continue to request that parents do not congregate in the playground for any longer than necessary to drop off or collect their child.

Drop off and collection times from September 2021

7:30am	Breakfast Club opens. Please book here if you haven't already, and note the new price of £5.20
8:00am	Second tier price for Breakfast Club begins. Please use the link above to book. The price from 8:00am is now £4.15
8:30am	Third tier price for Breakfast Club begins. Again, please use the link above to book. The price from 8:30am remains at £1.50
8:40am	Parents and <i>accompanied</i> children can come into the playground to wait for the doors to open. Please note that there will be no one-way system, and that we will use the main school gate only.
8:45am	The classroom doors will open and children come in to school. Parents please say goodbye to your children in the playground.
8:55am	The registers will be taken. Children arriving after 8:55am will be marked as late, and significant lateness will be marked as 'unauthorised', as detailed in our attendance policy .
3:15pm	The infant children (Duckling and Dragonfly) will come out of their classes for collection.
3:20pm	The Key Stage 2 children (Otter and Kingfisher) will come out of their classes for collection.
4:30pm	This is the typical pick up time for after school clubs. You can check the specific collection arrangements for each club on the clubs letter .

Risk Assessment

We continue to update our risk assessment to reflect the most recent guidance from the Department for Education. This is a continual process that is overseen by the Partnership Trust, to ensure that our measures are up to date and effective.

Other practical arrangements for parents to be aware of

Attendance

All children are expected to attend school each day, unless they have an authorised reason for absence.

It is parent/carers' responsibility to phone the school on 01761 490470 by 9.00am on the day to report pupil absence. It is very important that the reason for absence is shared. If a child has an illness such as an upset stomach, headache, sore throat etc, please be clear about whether or not they also have a temperature (or other key COVID symptom). If this is the case, the child should be taken for a COVID test before returning to school.

Remote Learning

In the event that your child is required to self-isolate, class teachers will ensure that work is uploaded to their Class Story on Dojo. We fully expect all children who are well enough to work to engage with all the work set. Please contact the school urgently if you are having any difficulty accessing remote learning for your child.

Contact details

Please ensure that the school office has your up to date contact details – phone number, email address and home address. If these have changed, please email pensford_office@pensfordschool.org with the subject title Pupil contact details.

Communication

Due to limited face to face communication, please can all queries and concerns be communicated via Dojo or emailed to the school in the first instance.

Breakfast and After School Clubs

Breakfast club bookings should be made [here](#). It is very helpful to us if you book your places in advance, but in an emergency please ask at the school and we will accommodate your child at the club if we possibly can.

The latest After School Clubs letter can be found under the Parents tab on the website. Just click 'After School Clubs' from that tab.