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Video Conferencing at Pensford Primary School

Parents - please ensure your child follows these key rules. After 3 weeks of Zoom lessons, we are learning too and would like to highlight and introduce the following 5 key rules:

1. **Children should remain focused on the lesson and the learning.**
2. **Drinking in lessons is OK - eating isn't.**
3. **'Dressing appropriately' includes not wearing clothes that advertise any games or products with an age limit higher than your child's age, or wearing hats or caps.**
4. **Children's Zoom name must be their own.**
5. **Children should not use a background image or any special effects - just the standard camera view please.**

We have made some small amendments to the other points previously issued, which now read as follows:

- All Zoom calls will be set up by a member of Pensford Primary School and an invitation sent out to the family ahead of the session .
- Parents must be aware of what can be seen in the wider frame. Parents must ensure that the camera is straight ahead and focussed on head and shoulders and that you are set up in an appropriate area of the house
- Children and parents must be dressed appropriately (see rule 3 above)
- Children and adults must use appropriate language, as you would in school.
- The 'Chat' facility should only be used at the teacher's direction.
- All sessions will be attended by a second staff member who will act as a facilitator and will be checking that children are following the rules. They may send a private message to a child as a reminder, but if rules are persistently not adhered to then parents will be contacted.
- Parents or carers must remain at least within earshot, and normally in the same room, during the whole session. Parents will need to actively support younger children. Zoom has an age restriction of 16+ for independent use.

These guidelines have been written to protect everyone using video conferencing within a school setting, by attending your first Zoom sessions you are agreeing to follow all of the above guidelines. If you would like more information about Zoom please go to: <https://www.net-aware.org.uk/networks/zoom/>

If parents have any concerns, we would encourage you to communicate with school through email or Class Dojo.